



LONDON CHAPTER

Inaugural Meeting 2010 – 2011 London Chapter Executive July 12, 7pm-9pm Landon Library – 167 Wortley Road Agenda

Don McLeod	Facilitator
Elaine Mahon	Secretary
Nick Bassel	Treasurer
Geoff Crealock	Membership Director
Rory Cory	Web Master

- 1) Purpose & Role of Chapter Executive
- 2) Council of Canadians – Chapter Handbook overview
- 3) Chapter Constitution or By-laws
 - a. Policy on how we handle requests for collaborating/partnering/sponsoring events and activities
 - b. What are the guidelines for the power of Executive Committee to act?
 - c. What issues does Executive Committee decide upon?
 - d. What issues should normally come before Chapter meetings? AGM?
 - e. Expenditure level of executive committee
- 4) Election of Chapter Officers – minimal of 5 as per Chapter Handbook
 - a. Executive positions required?
 - i. Media/PR/Newsletter Director?
 - ii. Events Director for AGM? key events – 1 per quarter?
 - b. July 1, 2011 to June 30, 2012 – suggest we go with those in current positions – we can take a vote at September meeting to properly install – will have to consider Chapter By-laws (see #3)
 - c. July 1, 2012 to June 30, 2013 – nominating committee? Take vote at our November 14, 2011 Chapter AGM?
- 5) Finance
 - a. Bank account
 - b. Due diligence on past years 2008-2009 & 2009-2010
 - c. Transfer payments for memberships in July & January
 - d. \$479 invoices sent in to CoC for payment
 - e. \$400/year for Chapter support – requires advance submission for approval
 - f. Fund raising
- 6) Membership
 - a. Membership – ongoing process
 - b. Membership – Drives – June & December in advance of transfer payments in July & January

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- c. Membership – target individuals - letters
 - i. Past members
 - ii. Attendees at meetings and events
 - iii. Advertising
- d. Use of wireless PC to CoC web site for online membership aps
- 7) Government contacts – Municipal, MPP's, MP's
- 8) Initiating collaboration with other organizations – which ones?
- 9) Celebration of Annual events such as:
 - a. Family Day – 3rd Monday in February
 - i. <http://www.timeanddate.com/holidays/canada/family-day>
 - b. World Water Day March 22
 - i. <http://www.worldwaterday.org/>
 - c. Earth Day April 22
 - i. <http://www.earthday.org/>
 - d. World Oceans Day June 8
 - i. <http://worldoceansday.org/>
 - e. National Aboriginal Day June 21
 - i. <http://www.ainc-inac.gc.ca/ach/ev/nad/index-eng.asp>
 - f. Canadian Multiculturalism Day June 27
 - i. <http://www.pch.gc.ca/eng/1292265796693/1292265796695>
 - g. Canada Day July 1
 - i. <http://www.pch.gc.ca/eng/1292265752243/1292265752246>
 - h. Labour Day – 1st Monday in September
 - i. <http://www.timeanddate.com/holidays/canada/labour-day>
 - i. International Day of Peace September 21
 - i. <http://www.internationaldayofpeace.org/>
- 10) Regional Conference & CoC AGM
 - a. Chapter participation
 - b. Costs
 - c. Selection of Chapter candidate to attend
- 11) CoC Resolutions
 - a. Renaissance Bank of Canada
 - b. Chapter access to membership list
 - c. Insurance for Chapter activities
- 12) Event Planning
 - a. James Loney at LPL - collaborative event with LPL & TLO
 - b. Economics of Happiness film collaboration with LPL & TLO
 - c. AGM – target all members – Glen Pearson speaker - costs
 - d. Car Free Weekends
 - e. October 6 – Maude Barlow at Kings College
 - f. Need for an events Chair & Committee
- 13) Trade Show Display – what we have – needs?

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- 14) Capital acquisitions
 - a. Exhibit tent & chairs
 - b. Lap top
 - c. Data Projector
 - d. Tables
 - e. Storage of equipment
- 15) Subscriptions
 - a. The Dominion
 - b. Second Opinion – Ontario Health Coalition
- 16) Other business

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